

# **JOB DESCRIPTION**

## **Garfield County Public Works**

# **Operator 1 – Entry Level (Roadside Vegetation and Sign Technician)**

## **Regular – Full-Time**

### **Description**

Work is performed under the general supervision of the Road Superintendent. This position involves primarily performing roadside vegetation and sign technician duties on County Roads and Facilities. Person will be promoted to Operator 2 upon completion of a successful 6 month probation period.

**Wage:**           **Operator 1 - Monthly \$4,269.52**  
                          **Operator 2 - Monthly \$4,312.58**

### **ESSENTIAL FUNCTIONS**

- Operate all the county road equipment as directed, including operating a variety of hand and power tools, light and heavy highway maintenance/construction equipment and spray equipment used to maintain/construct roadways, signs, bridges, buildings and other facilities/infrastructure.
- Perform other functions such as laborer, flagger, spray applicator, roadside vegetation removal, sign technician, snow plow operator, truck driver or any other duties as customarily assigned.
- Assist with the planning, organize, and budgeting for the work activities roadside vegetation and sign programs.
- Perform skilled mechanical work in the maintenance and repair of assigned equipment as required to meet demanding schedules.
- Interpret and apply administrative policies and guidelines to work situations.
- Communicate well with others, using good speaking and listening skills, express ideas effectively in both written and oral modes.
- Ability to work outdoors in all types of weather.
- Develop improved methods and procedures in the performance of heavy and light duty equipment repair activities.
- Prepare and maintain a variety of records, service reports and spray reports.

### **NON-TECHNICAL ESSENTIAL FUNCTIONS**

Maintain effective working relationships with other supervisory staff and the department head and subordinates; organize priorities for timely accomplishment; manage multiple projects; use established fiscal procedures in determining appropriate budget estimates and maintenance/ repair costs and procedures; evaluate work situations and conditions and determine appropriate courses of action.

### **EXAMPLES OF DUTIES**

- Operate a variety of hand and power tools, light and heavy highway maintenance/construction equipment and spray equipment.
- Perform duties as a laborer, spray applicator, flagger, sign technician, traffic control supervisor, snow plow operator, truck driver or any other duties as customarily assigned. Training provided for flagger, sign technician and traffic control.
- Conducts preventative maintenance and equipment repair on assigned maintenance vehicles and equipment.
- Establishes deadlines and modifies work schedules to meet deadlines.
- Prepares estimates of materials, costs and timeliness for roadside vegetation and sign activities.

### **SKILLS, KNOWLEDGE AND ABILITIES**

- Knowledge of the operating and repair characteristics of a variety of public works and heavy duty equipment.
- Ability to prepare accurate reports and records.
- Ability to establish and maintain effective working relationships with subordinates and other employees.
- Ability to maintain and repair assigned equipment.
- Ability to use and care for tools, equipment and materials associated with work functions

### **WORKING ENVIRONMENT**

The usual and customary methods of performing the job's functions require the following physical demands: lifting, carrying, pushing, and/or pulling; climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; standing; and significant manual dexterity. Generally the job requires 50% sitting, 35% walking, bending, lifting and moving and 15% standing. The job is performed under significant temperature variations and general hazards exist such as but not limited to working around traffic, hot and cold weather, equipment operation, heights (fall hazards), cleaning chemicals and supplies, paints, solvents, pesticides, herbicides, fertilizers, other chemicals, etc.

### **EXPERIENCE, EDUCATION AND TRAINING**

- Possession of a valid Class "A" Commercial Driver's License is required.
- Spray applicators experience preferred.
- Must have proof of a valid Class "D" (regular) driver's license with a safe driving record.
- Must be able to pass a pre-employment drug screen before beginning work.